

**INSTRUCTIONS FOR DELIVERY OF EMBRYOS, EGGS,  
TESTICULAR TISSUE OR SPERM FROM  
ANOTHER FACILITY TO SMART LABS**

- 1) Contact the facility where your embryos, eggs, testicular tissue or sperm are stored to arrange for a time to pick up your specimen, or to arrange for a date for the facility to deliver your specimen to SMART Labs.
- 2) Contact SMART Labs to arrange for reception of your specimen. Our facility is open to receive specimens Monday through Friday, 7 a.m. to 3 p.m. Please call at least one working day in advance of the specimen arriving at SMART Labs so that we can be prepared to receive and store the specimen. At that time, you can also arrange for payment of the reception and storage fees, or you can pay for these services when you bring the specimen to SMART Labs.
- 3) If you pick up and deliver the specimen yourself, be sure to bring all documentation with you from the facility where it is stored. SMART Labs will not accept any specimens without appropriate documentation. The information needed is:
  - a. Your name on the paperwork indicating it is your specimen;
  - b. At least one identifying number (i.e. birth date, social security number) to assure that the specimen is yours;
  - c. The date of cryopreservation or vitrification;
  - d. Infectious disease test results that were completed in the relevant timeframe to when the sample was cryopreserved;
  - e. The status and quantity preserved at the time of cryopreservation or vitrification;
  - f. And details about the method of cryopreservation or vitrification.
- 4) If you have the facility deliver the specimen, be sure that the following documentation accompanies the tank. SMART Labs will not accept any specimens without appropriate documentation. The information needed is:
  - a. Your name on the paperwork indicating it is your specimen;
  - b. At least one identifying number (i.e. birth date, social security number) to assure that the specimen is yours;
  - c. The date of cryopreservation or vitrification;
  - d. Infectious disease test results that were completed in the relevant timeframe to when the sample was cryopreserved;
  - e. The status and quantity preserved at the time of cryopreservation or vitrification;
  - f. And details about the method of cryopreservation or vitrification.

In the event SMART Labs receives your cryopreserved specimen without the required information and are unable to accept it, you will be notified of the situation and possible resolutions.